

# **Non-Immigrant Visa Application Process**

## **Step One: Complete Form DS-160 Online**

All non-immigrant visa applicants (except K Fiancée visa applicants) are required to complete the **DS-160** online application form at <https://ceac.state.gov/genniv/>. A confirmation page will be provided after the DS-160 form is electronically submitted. Print the DS-160 confirmation page and bring it to your interview.

**Applicants appearing without the confirmation page will not be interviewed and will need to reschedule their appointment online. The application form is NOT required for the interview.**

## **Step Two: Create an Account at the Applicant Service Center**

Visit <http://Guyana.usvisa-info.com> and click on “**Create Account**” or “**Sign In**” to register or log on. You will be required to enter your name, passport number, birth date, and nationality information to create a new account. Having an account allows you to generate the payment receipts and to schedule an appointment. After entering your personal information, follow the steps below:

- Select your Trip Purpose by clicking on “**Schedule Appointment**”.
- Choose “**Non-Immigrant Visa**”, and then select the option which matches your purpose of travel.
- Click submit and follow the instructions to enter your DS-160 confirmation number (barcode) and other contact information.

## **Step Three: Pay the Application Fee**

Immediately following Step Two, click on the **Continue Button** to access the MRV Fee Payment Instructions. The only payment option currently available is a cash payment to **Bank of Baroda**. Click Continue to access the MRV Fee Receipt Page and then follow the instructions below:

1. Click on the **Bank Deposit Slip** PDF link to print the two (2) MRV Payment Slips.
2. Take both MRV slips to either Bank of Baroda location and pay the MRV fee. Bank of Baroda will stamp one copy of the deposit slip as “paid.” **Keep this stamped payment slip. This receipt is necessary to complete the appointment process.**
3. Wait two (2) business days for the payment to process.
4. After two business days, log into the website, navigate to the payment page, and enter the receipt number from the MRV slip in the field provided on the MRV fee receipt page and click “Submit.”

## **Step Four: Schedule your Appointment**

After following the instructions in Step Three, the calendar opens and you may select an available date and time for your appointment. Click on the preferred date and time, then click the **Select Button** to review the appointment details. If accurate, click **Schedule Appointment** to confirm the appointment.

Alternatively, you may call the Call Center, two (2) business days after making your payment at Bank of Baroda and have a Customer Service Representative assist in scheduling your appointment.

## **Step Five: Attend the Visa Interview**

Attend the scheduled appointment to complete the interview and to submit all required documents, including a valid passport, photograph and the DS-160 confirmation sheet. Depending on your visa classification, additional documents may be required. Visit <http://Guyana.usvisa-info.com> for visa specific documents.

**Note:** Applicants younger than 14 and older than 79 may not have to appear in person at the Consular Section if certain requirements are met. Please see the [Personal Appearance Waiver](#) page at <http://Guyana.usvisa-info.com> for complete information.